

**Missouri Baptist University**  
**Bachelor of Professional Studies in Healthcare Management**

Student's Name \_\_\_\_\_

I.D. # \_\_\_\_\_

Date of Initial Enrollment \_\_\_\_\_  
 (if readmitted, indicate semester readmitted)

Enrollment Status \_\_\_\_\_  
 (Freshman, Transfer, Re-admit)

Course Completed      Course      Semester

Course Completed      Course      Semester

GENERAL EDUCATION REQUIREMENTS	DEGREE REQUIREMENTS
<p><input type="checkbox"/> <b>Completed</b>  <b>COMMUNICATION SKILLS:</b>  <input type="checkbox"/> ENGL 113 College Composition I _____  <input type="checkbox"/> ENGL 123 College Composition II _____  <input type="checkbox"/> COMM 103 Speech Communication _____</p> <p><input type="checkbox"/> <b>Completed</b>  <b>FINE ARTS AND HUMANITIES:</b> 3 courses (at least 9 hours) from the courses listed below, with at least one from each division (one Fine Arts, one Humanities, and one from either)  <u><b>Fine Arts</b></u>  <input type="checkbox"/> ARTS 153 Art Appreciation _____  <input type="checkbox"/> COMM 153 Appreciation of Film _____  <input type="checkbox"/> MUHL 153 Appreciation of Music _____  <input type="checkbox"/> OR equivalent Fine Arts background _____</p> <p><u><b>Humanities</b></u>  <input type="checkbox"/> RPHI 213 Introduction to Philosophy OR _____  <input type="checkbox"/> RPHI 203 Introduction to Logic _____  <input type="checkbox"/> OR equivalent Humanities background _____                      *The student may substitute any upper-division Philosophy course if an introductory course in Philosophy or Logic has been completed.</p> <p><input type="checkbox"/> <b>Completed</b>  <b>NATURAL SCIENCE:</b> 1 course from the biological sciences and 1 course from physical science  <input type="checkbox"/> BIOL 133 Survey of Biology _____  <input type="checkbox"/> PHYS 153 Survey of Physical Science _____  <input type="checkbox"/> OR equivalent Sci. coursework in BIO, PHYS, CHEM _____</p> <p><input type="checkbox"/> <b>Completed</b>  <b>MATHEMATICS:</b> one course from the following (at least 3 hours)  <input type="checkbox"/> MATH 123 Contemporary College Mathematics _____  <input type="checkbox"/> MATH 133 College Algebra _____  <input type="checkbox"/> MATH 154 Pre-Calculus _____  <input type="checkbox"/> OR a course with either MATH 133 or 154 as prerequisite _____</p> <p><input type="checkbox"/> <b>Completed</b>  <b>SOCIAL AND BEHAVIORAL SCIENCES:</b> 3 courses from at least two of the following disciplines as listed below: Cultural Anthropology, Economics, History, Political Science, Psychology, and Sociology (at least 9 hours)  <input type="checkbox"/> ECON 113 Macroeconomics _____  <input type="checkbox"/> ECON 123 Microeconomics _____  <input type="checkbox"/> HIST 113 Western Civilization I _____  <input type="checkbox"/> HIST 123 Western Civilization II _____  <input type="checkbox"/> HIST 213 U.S. History I _____  <input type="checkbox"/> HIST 223 U.S. History II _____  <input type="checkbox"/> POLS 113 Federal Government _____  <input type="checkbox"/> POLS 123 State and Local Government _____  <input type="checkbox"/> PSYC 133 General Psychology _____  <input type="checkbox"/> SOCO 113 Introduction to Sociology _____  <input type="checkbox"/> SOCO 353 Cultural Anthropology _____  <input type="checkbox"/> OR equivalent Social and Beh. Sci. background _____</p>	<p><input type="checkbox"/> <b>Completed</b>  <b>HUMANITIES:</b> 1 course, as listed below (3 hours)  <input type="checkbox"/> RRED 143 Survey of Christian Literature &amp; Thought _____  <input type="checkbox"/> OR RBIB 113 &amp; RBIB 123 _____</p> <p><input type="checkbox"/> <b>Completed</b>  <b>COMPUTER LITERACY:</b> 1 course as listed below (at least 3 hours)  <input type="checkbox"/> BCIS 103 Survey of Computing _____  <input type="checkbox"/> OR proof of demonstrated competency _____                      (determined by a University administered assessment test)</p> <p><input type="checkbox"/> <b>Completed</b>  <b>INTERDISCIPLINARY STUDIES:</b> 1 course as listed below (3 hours)  <input type="checkbox"/> IDST 403 World Citizen _____</p> <hr/> <p>_____ Total Hours of General Education: at least 36                      _____ Total Hours of Degree Requirements: at least 9</p> <p>Associate of Arts Degree: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Received from _____                      _____ Date _____                      (Degree must meet MO_CBHE requirements for general education as established 10/87)</p> <hr/> <p>Shaded areas are courses that are required for the major or are prerequisites for degree or major requirements.</p> <p>Please use check marks in the completed course column</p> <p>Please use the standard abbreviations for the semester and year in the semester column (FA-00, SP-01, etc.).</p>

Grade	Course	Semester	Grade	Course	Semester
<b>MAJOR</b>			<b>Minor</b> _____		
<input type="checkbox"/> <b>Completed</b> <i>Required Accounting Courses</i> _____ ACCT 213 Principles of Financial Accounting _____ _____ ACCT 223 Principles of Managerial Accounting _____					
<input type="checkbox"/> <b>Completed</b> <i>Required Healthcare Management courses:</i> _____ HCMG 303 Introduction to Healthcare Systems _____ _____ HCMG 313 Ethical and Legal Issues in Healthcare _____ _____ HCMG 323 Intro to Marketing for Healthcare Systems _____ _____ HCMG 333 Intro to Healthcare Information Technology _____ _____ HCMG 363 Financial Management of Healthcare Systems _____ _____ HCMG 403 Healthcare and Public Policy _____ _____ HCMG 413 Human Resources and Staffing in Healthcare _____ _____ HCMG 483 Current Issues in Global and Domestic Healthcare _____ _____ HCMG 453 Strategic Management in Healthcare _____					
<input type="checkbox"/> <b>Completed</b> <i>Required Electives:</i> 6 hours of electives in Accounting, Business Administration, Computer Science, Entrepreneurship, Information Systems, Economics, Management, Healthcare, or Marketing (excluding general education and degree requirements) to total 39 semester hours for the major.  _____ _____ _____ _____			Students must earn a C or better in courses taken to fulfill the requirements for a major or minor.  If a substitution has been made, attach a copy of the signed approval and indicate the course number and title following the catalog requirement. Please include the date of the substitution		
<b>*Earned credit from Healthcare related Associate of Applied Science (A.A.S.) programs such as Physical Therapy Assistant, Occupational Therapy Assistant, Respiratory Therapist, Health Information Technology, or related health care A.A.S., may be utilized towards major elective requirements.</b>			<input type="checkbox"/> Yes At least 24 of the last 32 hours taken at Missouri Baptist University <input type="checkbox"/> Yes Cumulative GPA of at least 2.00 on a 4.00 scale (those seeking certification must achieve a GPA of 2.5) _____ Total Hours Of Upper Division (At least 42, 57 for a dual degree) _____ Total Credit Hours (at least 120 to graduate, 152 for a dual degree)		
<input type="checkbox"/> <b>Completed</b> An additional 36 hours of electives are needed to complete the 120 hour requirement. Additional Upper Division hours may be required if enough UD hours are not completed as part of the 6 hours of electives in the major.			Completed:  <input type="checkbox"/> Yes Major Field/ Exit Exam/Assessment (Please list the requirement completed) _____ Date Completed _____		
			<b>Students need to make an appointment with the Director of Records the first semester of their Junior Year for their first graduation check.</b>		

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Director of Records' Signature \_\_\_\_\_ Date \_\_\_\_\_