

Are you withdrawing due to COVID-19? _____

Missouri Baptist University

WITHDRAWAL FORM

Withdrawal from Semester Term: _____ Year: _____ Withdrawal from School

All information must be completed to be used for withdrawal from all courses.

Please return to Records Office for processing: 314-744-7652 (secure fax to Records Office) or email to recordsoffice@mobap.edu

FEES MAY APPLY

Student Information

Name: _____

Student ID: _____

Phone #: _____

Reason for leaving?

YES NO Do you receive Institutional Aid?
Institutional aid will be prorated according to your charges.

YES NO Do you receive Federal or state financial aid? Withdrawing after a term begins might require MBU to return all or part of your aid for that term.

Also, if you received student loans or a TEACH grant while attending MBU, you must complete Loan Exit Counseling online at <https://studentloans.gov> and TEACH exit counseling at <https://nslids.ed.gov>

YES NO Do you receive VA, TRA, or WIA benefits?
Overpayments will have to be returned at student's expense.

YES NO Are you aware of the obligation to pay the balance of your account?
Transcripts will be held until balance is paid.

YES NO Do you understand that you may receive a "W" or "WF" for courses in progress?
A "WF" is a punitive grade and affects your GPA.

Academic Information (for term of withdrawal)

Degree Level:

Campus (Check all that apply):

- Main T/W St. Charles JC-Hillsboro
 JC-Arnold Min. Area Franklin Co.
 L&C J. A. Logan BJC Adult/Online

YES NO Are you aware you must return library materials and pay outstanding fines?
Transcripts will be held until materials are returned and fines are paid.

YES NO Are you a resident student?
You will lose your room deposit if you are withdrawing during the contract period. Room and board will be refunded on a prorated basis. You are also responsible for outstanding long distance charges. Transcripts will be held until your account is paid in full. If you have a Housing Grant, future semesters of eligibility are forfeited.

YES NO Are you aware you must pay outstanding parking violations?
Transcripts will be held until violations are paid.

YES NO Are you a member of an MBU athletic team?
You must return uniforms and equipment immediately. Transcripts will be held until returned.

YES NO Are you an International Student?
International students must report to International Student Advisor or Director of Admissions.

Student Signature: _____

Date: _____

Records Office: _____

Date: _____

Financial Aid Office: _____

Date: _____

Business Office: _____

Date: _____

Additional MBU Notes: