

2021 - 2022 Degree Sheets
Bachelor of Science in Business Education and Secondary Education

Student's Name _____

I.D. # _____

Date of Initial Enrollment _____
 (If re-admitted, indicate semester re-admitted.)

Enrollment Status _____
 (Freshman, Transfer, Re-admit)

Course Completed	Course	Semester	Course Completed	Course	Semester
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GENERAL EDUCATION REQUIREMENTS	DEGREE REQUIREMENTS
<p><input type="checkbox"/> Completed COMMUNICATION SKILLS: 3 courses, as listed below (at least 9 hours)</p> <p><input type="checkbox"/> ENGL 113 English Composition I [MOTR ENGL 100] _____</p> <p><input type="checkbox"/> ENGL 123 English Composition II [MOTR ENGL 200] _____</p> <p><input type="checkbox"/> COMM 103 Speech Communication [MOTR COMM 110] <u>OR</u> _____</p> <p><input type="checkbox"/> COMM 123 Public Speaking and Diction* _____</p> <p><i>*International Students whose primary language is not English should take COMM 123 Public Speaking and Diction instead of COMM 103.</i></p> <p><input type="checkbox"/> Completed FINE ARTS AND HUMANITIES: 3 courses (at least 9 hours) from the courses listed below, including ENGL 203 and at least 1 course from a different discipline.</p> <p><u>Required:</u></p> <p><input type="checkbox"/> ENGL 203 World Literary Types [MOTR LITR 200] _____</p> <p><u>Two courses from the following:</u></p> <p><input type="checkbox"/> ARTS 153 Art Appreciation [MOTR ARTS 100] _____</p> <p><input type="checkbox"/> COMM 153 Appreciation of Film [MOTR FILM 100] _____</p> <p><input type="checkbox"/> COMM 223 Introduction to Mass Media [MOTR SBSC 100] _____</p> <p><input type="checkbox"/> COMM 233 Intro to Cross-Cultural Communication [MOTR SBSC 101] _____</p> <p><input type="checkbox"/> MUHL 153 Appreciation of Music [MOTR MUSC 100] _____</p> <p><input type="checkbox"/> 3 credits of large ensemble from the following:</p> <p style="padding-left: 20px;">MUCL 111 Choral [MOTR PERF 102C] _____</p> <p style="padding-left: 20px;">MUIL 151 Concert Band [MOTR PERF 102B] _____</p> <p style="padding-left: 20px;">MUIL 131 Large String Ensemble [MOTR PERF 102O] _____</p> <p><input type="checkbox"/> THEA 103 Introduction to Theatre [MOTR THEA 100A] _____</p> <p><input type="checkbox"/> OR equivalent Fine Arts background _____</p> <p><input type="checkbox"/> CPHI 203 Introduction to Logic [MOTR PHIL 101] _____</p> <p><input type="checkbox"/> CPHI 213 Introduction to Philosophy [MOTR PHIL 100] _____</p> <p><input type="checkbox"/> CPHI 433 World Religions [MOTR RELG 100] _____</p> <p><input type="checkbox"/> ENCP 433 C.S. Lewis and J.R.R. Tolkien _____</p> <p><input type="checkbox"/> HUMT 153 Travel Studies _____</p> <p><input type="checkbox"/> IDST 313 History and Philosophy of Science and Technology _____</p> <p><input type="checkbox"/> OR equivalent Humanities background _____</p> <p><input type="checkbox"/> Completed NATURAL SCIENCE: 1 course from the biological sciences and 1 course from physical science (at least 7-8 hours); <i>at least 1 course must have a lab.</i></p> <p><input type="checkbox"/> BIOL 101+103 Introduction to Biology [MOTR BIOL 100L] <u>OR</u> _____</p> <p style="padding-left: 20px;">BIOL 133 Survey of Biology [MOTR BIOL 100] <u>OR</u> _____</p> <p style="padding-left: 20px;">BIOL 233 Plants and People _____</p> <p><input type="checkbox"/> PHYS 101+103 Intro to Physical Science [MOTR PHYS 110L] <u>OR</u> _____</p> <p style="padding-left: 20px;">PHYS 153 Survey of Physical Science [MOTR PHYS 110] _____</p> <p><input type="checkbox"/> Completed MATHEMATICS: one course from the following (at least 3 hours)</p> <p><input type="checkbox"/> MATH 123 Contemporary College Mathematics _____</p> <p><input type="checkbox"/> MATH 133 College Algebra [MOTR MATH 130] _____</p> <p><input type="checkbox"/> MATH 155 Pre-Calculus [MOTR MATH 150] _____</p> <p><input type="checkbox"/> OR a course with either MATH 133 or 155 as prerequisite _____</p> <p><input type="checkbox"/> Completed SOCIAL AND BEHAVIORAL SCIENCES: 3 courses from at least 2 of the following disciplines as listed below, including U.S. & Missouri Government & Constitution (at least 9 hours)</p> <p><u>Required:</u></p> <p><input type="checkbox"/> POLS 103 U.S. & Missouri Government & Constitution [MOTR POSC 101] _____</p> <p><u>Two courses from the following:</u></p> <p><input type="checkbox"/> ECON 113 Macroeconomics [MOTR ECON 101] _____</p> <p><input type="checkbox"/> ECON 123 Microeconomics [MOTR ECON 102] _____</p> <p><input type="checkbox"/> Completed Elective Course(s) to Total a Minimum of 42 Hours:</p> <p><input type="checkbox"/> PSYC 133 General Psychology [MOTR PSYC 100] _____</p> <p><input type="checkbox"/> PSYC 313 Human Growth & Development [MOTR PSYC 200] _____</p>	<p><input type="checkbox"/> Completed HUMANITIES: 2 courses, as listed below (at least 6 hours)</p> <p><input type="checkbox"/> CBIB 113 Old Testament History _____</p> <p><input type="checkbox"/> CBIB 123 New Testament History _____</p> <p><input type="checkbox"/> Completed NATURAL SCIENCE & MATHEMATICS: 3 courses (at least 9 hours)</p> <p><input type="checkbox"/> MATH 243 Probability and Statistics [MOTR MATH 110] _____</p> <p>Two courses in mathematics or natural sciences beyond the general education requirement.</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> KINESIOLOGY AND HEALTH SCIENCES: 3 hours</p> <p><input type="checkbox"/> KHSC 333 Health and Wellness _____</p> <p><input type="checkbox"/> Completed COMPUTER LITERACY: 1 course as listed below (at least 3 hours) completed within 7 years of initial enrollment or first semester of returning enrollment if readmitting</p> <p><input type="checkbox"/> EDUC 373 Technology and Instructional Media † _____</p> <p><input type="checkbox"/> Completed INTERDISCIPLINARY STUDIES: 1-2 courses as listed below (3-4 hours)</p> <p><input type="checkbox"/> IDST 101 Collegiate Seminar (First time freshman only) _____</p> <p style="padding-left: 20px;">OR _____</p> <p><input type="checkbox"/> IDST 200 Transfer Student Orientation _____</p> <p><input type="checkbox"/> IDST 403 World Citizen _____</p> <hr/> <p>_____ Total Hours of General Education: at least 42</p> <p>_____ Total Hours of Degree Requirements: at least 24-25</p> <p>Associate of Arts or Associate of Arts in Teaching Degree: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>CORE 42: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Received from _____</p> <p style="text-align: right;">Date _____</p> <p><small>(Degree must meet MO_CBHE requirements for general education as established 10/87)</small></p> <p><small>Shaded areas are courses that are required to satisfy certification or degree requirements (or prerequisites for required courses) or are preferred courses.</small></p> <p><small>Courses listed in Red font are courses that are required for the DESE Content Area Requirements. A cumulative GPA of at least 3.0 is required in these courses, with no grade lower than C.</small></p> <p><small>Courses listed in Blue are considered Professional Education courses by DESE and therefore require a cumulative GPA of at least 3.0 with no grade lower than C.</small></p> <p><small>Please use check marks in the completed course column</small></p> <p><small>Please use the standard abbreviations for the semester and year in the semester column (FA-21, SP-22, etc.).</small></p> <p><small>Students need to make an appointment with their assigned School of Education advisor (see myMBU Access) or the Director of Teacher Education Certification Advising during the first semester of their junior year for a graduation check.</small></p> <hr/> <p>Student's Signature _____ Date _____</p> <hr/> <p>Advisor's Signature _____ Date _____</p> <hr/> <p>Director of Records' Signature _____ Date _____</p>

Grade	Course	Semester	2021 – 2022 Degree Sheets
BS in Business Education and Secondary Education			
[] Completed			
Required Accounting (ACCT) courses:			
_____	ACCT 213 Principles of Financial Accounting	FA/SU _____	_____ EDPS 383 Psychology of Teaching and Learning † _____
_____	ACCT 223 Principles of Managerial Accounting	SP/SU _____	_____ PSYC 313 Human Growth and Development _____
[] Completed			_____ EDPS 453/553 The Exceptional Child* _____
Required Business (BUSN) courses:			_____ EDRD 423/523 Integration of Literacy in the Content Areas‡* _____
_____	BUSN 281 Career & Professional Development	FA/SP _____	‡Students who transfer in a course for EDRD 423/523 that does not include an equivalent field experience must take: _____ EDCL 420/520 Field Experience with English Language Learners _____
_____	BUSN 303 Business Ethics	FA _____	_____ EDRD 463/563 Reading/Writing Strategies for Middle/Secondary* _____
_____	BUSN 363 Financial Management	FA _____	_____ ETOP 423/523 Classroom and Behavior Management* _____
_____	BUSN 413 Business Law: Uniform Commercial Code OR Business Law: Federal Regulation	FA/SP _____	_____ EDUC 401 Professional Growth and Folio Development II _____
[] Completed			(Must be taken once during the senior year, the semester prior to student teaching)
Required Economics (ECON) courses:			_____ EDUC 471 Student Teaching Seminar _____
_____	ECON 113 Macroeconomics @ [MOTR ECON 101]	FA _____	(must be taken concurrently with ESCL 4712)
_____	ECON 123 Microeconomics @ [MOTR ECON 102]	SP _____	
[] Completed			[] Completed
Required Business Communications course:			Field Experience and Clinical Experiences: 14 hours
_____	ENGL 433 Business Writing	FA/SP _____	_____ EDUC 210 Field Experience I Seminar _____
OR			_____ EDCL 211 Teaching Field Experience I (grades 9-12) † _____
_____	BUSN 353 Communication Strategies in Business	FA/SP _____	_____ EDUC 410 Field Experience II Seminar _____
[] Completed			_____ EDCL 411 Teaching Field Experience II (grades 9-12, different grade level than EDCL 211) _____
Required Management (MGMT) courses:			_____ ESCL 4712 Student Teaching: Secondary (grades 9-12, different grade level than EDCL 211 or EDCL 411) _____
_____	MGMT 303 Management Concepts and Practices	FA _____	(must be taken concurrently with EDUC 471)
[] Completed			• At least six hours of major and three hours of minor must be earned at Missouri Baptist University.
Required Marketing (MKRT) courses:			• A grade of C or better (CR for zero credit classes) is required in courses taken to fulfill the requirements for a major or minor.
_____	MKRT 313 Introduction to Marketing	FA/SP _____	• If a substitution has been made, attach a copy of the signed approval and indicate the course number and title following the catalog requirement. Please include the date of the substitution.
[] Completed			<input type="checkbox"/> At least 24 of the last 32 hours taken at Missouri Baptist University
Required 6 hours in Computer/Emerging Technology within past 7 years from list:			<input type="checkbox"/> Major GPA of 3.00 or better
_____	BCIS 203 Microsoft Office Suite	FA/SP _____	<input type="checkbox"/> Cumulative GPA of at least 2.00 on a 4.00 scale is required for degree conferral. Professional Education GPA and Content GPA must each be 3.000 or better for degree conferral and certification. Students must meet all requirements for certification before this degree will be conferred.
_____	BUDA 103 Coding I ‡	FA _____	(Students who have a cumulative GPA of at least 2.00 on a 4:00 scale may graduate with just their content area major if they do not meet all requirements for certification.)
_____	BUDA 203 Coding II ‡ **	SP _____	_____ Total Hours of Upper Division (At least 42, 54 for a dual degree)
_____	ITBU 203 Introduction to Application Development ‡	FA _____	_____ Total Credit Hours (at least 120 to graduate, 144 for a dual degree)
_____	ITBU 213 IT Infrastructure	FA _____	
_____	COMR 383 Media Technologies	FA/SP _____	
_____	ITBU 303 Intermediate Application Development ‡ **	SP _____	
_____	ITBU 313 Introduction to IT Security and Risk Management	SP _____	
_____	ITBU 333 System Analysis and Design	FA _____	
_____	ITBU 353 Data and Information Management	SP _____	
_____	ITBU 363 Business Analytics	SP _____	
_____	ITBU 383 Application Security *	OD _____	
_____	ITBU 403 Human-Centered Interaction/Web Design *	OD _____	
_____	BCIS 303 Information Technology Theory and Practice	FA _____	
_____	BCIS 403/503 Management Applications of Information Technology** SP-O	SP-E _____	
_____	BCIS 453 E-Commerce**	SP-E _____	
[] Completed			Required assessments:
Electives: 3 hours in computer science/coding from the following:			Admission to Teacher Education Program: To be completed second semester of sophomore year (or first semester for students transferring as a second semester sophomore or higher class rank) in conjunction with EDUC 201 Professional Growth and Folio Development I
_____	BCSC 253 C++ Programming for Science and Mathematics	SP _____	<input type="checkbox"/> MoGEA (\$59.00 for all subtests/\$25.00 per single subtest: 066, 067, 068, & 069)**
_____	BUDA 103 Coding I ‡	FA _____	[New MoGEA 081: The testing start date for this new assessment will occur sometime during the 2021–2022 program year.]
_____	BUDA 203 Coding II ‡ **	SP _____	<input type="checkbox"/> Interview for admission to the Teacher Education Program
_____	BUDA 303 Data Modeling, Databases, and Querying **	SP-E _____	
_____	ITBU 203 Introduction to Application Development ‡	FA _____	
_____	ITBU 303 Intermediate Application Development ‡ **	SP _____	Students may not enroll in 400-level education classes until the above assessment requirements for admission have been met.
[] Completed			Approval to Student Teach: To be completed in the first semester of the senior year (or semester immediately preceding student teaching) with EDUC 401 Professional Growth and Folio Development II
Required Secondary Education (EDMS) courses:			<input type="checkbox"/> Interview for approval to student teach
_____	EDMS 413/513 Coordination of Cooperative Education* WEB-FA	_____	<input type="checkbox"/> Completion of Professional Development Folio (PDF)
_____	EDMS 423/523 Implementing Business Education Programs* WEB-SU	_____	
_____	EDMS 403/503 Teaching Business and Marketing Education: Seminar and Field Experience*	_____	
[] Completed			Recommendation for Certification:
Professional Requirements: 36 hours (including EDMS 453/553 listed above)			<input type="checkbox"/> Missouri Content Assessment (MoCA) for Secondary Business Education:
_____	EDUC 201 Professional Growth and Folio Development I †	_____	<input type="checkbox"/> 017 – Business - \$73.00 **
(Must be taken second semester of the sophomore year)			
_____	EDUC 203 Teaching in a Diverse Society †	_____	Competency-based assessment to be completed during student teaching in conjunction with EDUC 471 Student Teaching Seminar
(Must be taken second semester of the sophomore year with EDUC 201)			<input type="checkbox"/> Passing composite score on the Missouri Educator Evaluation System (MEES) summative evaluation
_____	ECTA 323 Curriculum, Assessment, and Data-based Decision Making	_____	
_____	EDUC 303 Methods of Teaching & Differentiated Instruction †	_____	
_____	EDUC 373 Technology and Instructional Media †	_____	
*Available for graduate credit through Senior Permission			
**Check pre-requisites			
‡ If applied to satisfy coding requirement cannot be used for emerging technology requirements			
† Requires enrollment in EDAS WM7 Watermark 7-Year License as co-requisite/pre-requisite			
@ Major requirements may also be applied toward general education and degree requirements.			