

## AUTO BOOT POLICY STATEMENT

Auto booting is a means of controlling and decreasing the number of habitual parking violators on the Missouri Baptist University campus. The auto boot attaches to the front left tire and prevents the vehicle from moving until all parking fines are paid and the auto boot is removed by Public Safety. The application of an auto boot is a means for getting a student's attention and helping them understand that their behavior is not appropriate for the Missouri Baptist University community and must stop immediately.

### 1. Application of auto boot

The auto boot will be applied after receipt of fifth unpaid non-moving violation per semester and to vehicles parked illegally in reserved spaces, in fire lanes and in handicapped parking spaces.

### 2. Removal of auto boot

The auto boot will be removed providing the following conditions are met:

- All penalties must be paid (parking fees, ticket fines and auto boot removal fee of \$75.00)
- Public Safety personnel are provided with receipt showing payment in full

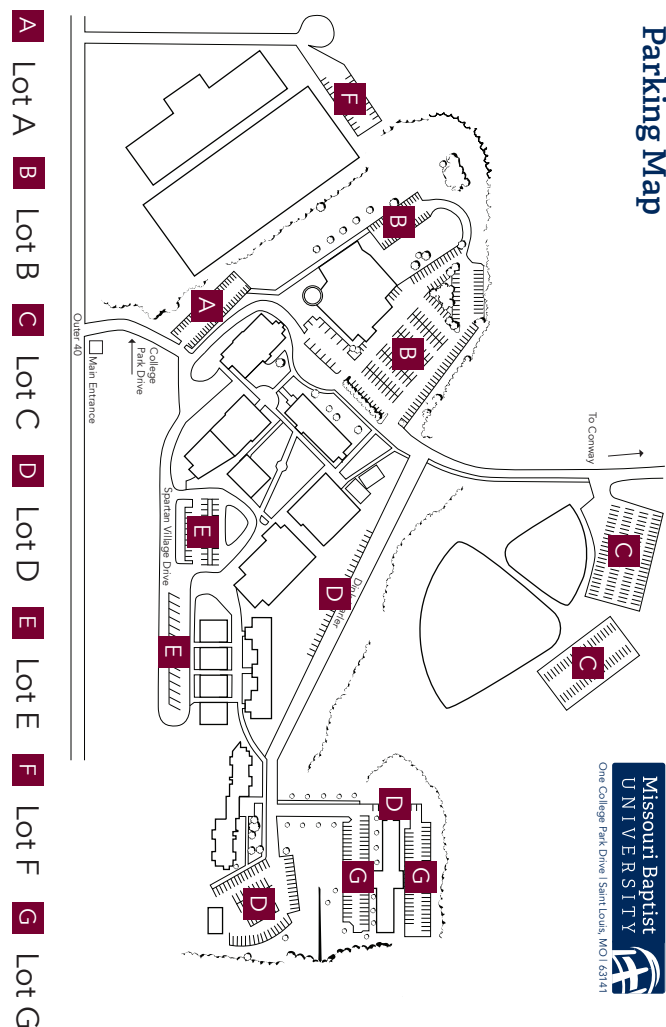
### 3. Responsibilities

Violators are responsible for any and all damages to the auto boot

Missouri Baptist University is not responsible for any loss or damage incurred from auto booting.

## TRAFFIC OR PARKING APPEAL PROCESS

The Traffic and Parking Appeals Committee has been established to hear parking appeals on a regular basis. Appeals are scheduled in the Student Development Office. **Once a parking violation appeal has been submitted, the penalty reduction rate option is no longer available.** Parking appeals may be addressed in person at the Student Development Office or online at [mobap.edu/traffic-appeal](http://mobap.edu/traffic-appeal).



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One College Park Drive  
St. Louis, Missouri 63141  
Phone 314.434-1115 | Fax 314.434.7596  
[mobap.edu/safety](http://mobap.edu/safety)

## PARKING & TRAFFIC REGULATIONS



## PARKING REGULATIONS

Missouri Baptist University has established parking regulations to make parking on campus as safe and convenient as possible. MBU has seven parking lots.

### PARKING STICKER CODE

**ORANGE** - Lots A and B - faculty & staff

**RED** - Lots A and B - graduate students

**BLACK** - Lots A and B - doctoral students

**GREEN** - Lot C - commuter students

**BLUE** - Lot D (including designated spaces on Dink Marler) - resident students living in North Hall, Pillsbury-Huff Hall and Spartan Village

**PURPLE** - Lot E - Spartan Village residents. This lot is ticketed 24/7.

**GREY** - Lot F - Spartan Field

**MAROON** - Lot G - North Hall residents **ONLY**

*Note: Lots A and B are available to anyone after 4:30, except for resident students.*

The parking sticker should be affixed to the lower left rear window of the vehicle (rear drivers side) or to the front window if you have a convertible or vehicle with a removable rear window. Any vehicle that does not have the sticker affixed in the proper location will be ticketed for failure to display sticker registration.

### REGISTRATION OF VEHICLE

All students, faculty and staff must register their intent to park a vehicle on campus and obtain a parking sticker by the first day of class each school year. All parking stickers are distributed on a first come, first serve basis in the Public Safety office located in the modular building north of the Administration building. To obtain a sticker, you must fill out a registration form and provide proof of registration. Possession of a sticker for a specific lot gives you the privilege of parking in that lot, but it does not guarantee a parking space. If a student does not intend to have a vehicle on campus, they still must complete a registration form in the Public Safety office by the first day of class.

## TRAFFIC REGULATIONS

MBU traffic regulations and local and state laws governing the use of motor vehicles must be observed at all times. **The campus speed limit is 15 miles per hour.** Persons with motorcycles and bicycles should park them in designated areas and are expected to observe all MBU traffic regulations. **Pedestrians have the right of way at all times.**

All stop signs on campus are placed in order to maintain safety for traffic and pedestrians. Running a stop sign is a serious offense and will result in a moving violation.

### FINES AND PAYMENTS

Violations of parking regulations carry a minimum fine of \$45.00. **Penalties can be reduced to half price, if they are paid within 24 hours of the time the citation was issued. The option to pay half does not apply to moving violations, failure to register vehicle, failure to furnish correct license numbers, and parking in reserved spaces.** If the violation occurs on a weekend or holiday the 24 hour period will be the next business day. Failure to register for parking will result in a hold for the amount of the parking sticker and the cost of any tickets incurred. Penalties are payable by cash, check, or credit card to the Office of Financial Services. At the discretion of the Senior Vice President for Student Development/Associate Provost, campus service may be required in place of monetary payment. Until these fees are paid, student transcripts will not be released.

### PARKING METERS

MBU has established several 45 minute parking meters for commuter students. These meters are for students who wish to conduct business on campus quickly and conveniently. They are not for students to use while attending class. Students exceeding the 45 minute limit will be subject to fines twice that of a normal parking violation.

## PARKING VIOLATIONS

1. Parking a vehicle on campus without a registration permit and properly displayed parking sticker. **If a student needs to drive a different vehicle temporarily other than the one registered, a temporary tag may be obtained from the Public Safety Office.**
2. Parking a vehicle in unauthorized areas such as:
  - Along any curb with white or yellow paint or striped with white or yellow paint
  - The semi-circle drive in front of the Administration Building
  - The service vehicle area at the southwest entrance of Field Academic Hall
  - The loading dock at Field Academic Hall
  - On the service road to Muncy Gym
  - Front of Pillsbury-Huff Residence Hall
  - All visitor spaces and reserved spaces
3. Parking where prohibited by signs
4. Parking on grassy areas
5. Parking on sidewalks or entrances to trash disposal containers and service vehicle areas
6. Parking in a fire lane, traffic right of way, or pedestrian crosswalk
7. **Parking in a lot other than the one specified by parking sticker**
8. Defacing or misuse of parking stickers
9. Parking an unlicensed vehicle will result in the vehicle being towed at the owner's expense

### MOVING VIOLATIONS

1. Exceeding the posted speed limit
2. Failure to stop at a stop sign
3. Failure to stop for a pedestrian

Questions concerning parking should be directed to the Director of Public Safety or the Senior Vice President for Student Development/Associate Provost.