

NOTICE OF ACADEMIC INTEGRITY & HONESTY VIOLATION
(CHARGES)

Dear {{STUDENT NAME}} {{SID}},

In reviewing a recent assignment, {{ASSIGNMENT NAME}} on {{ASSIGNMENT DATE}}, I believe there may have been an issue related to Missouri Baptist University's Academic Integrity and Honesty Policy found in the Spartan Virtues (Student Handbook). The information suggests that you allegedly violated the policy and as the faculty member I will be adjudicating these allegations. Specifically:

{{LIST TYPE OF ALLEGATION FROM THE SPARTAN VIRTUES DEFINITIONS}}

I have attached a PDF copy of the full allegations to this email.

Meeting and your Response

I would like to meet with you to discuss this incident. I have scheduled a time for us to meet at {{APPT_TIME}} on {{APPT_DATE_WITH_DAY}} in {{APPT_LOCATION}}. The scheduled meeting will not be scheduled during any of your classes, labs, or chapel. If a legitimate academic or crisis situation conflicts with that conference time please contact me to request a new conference time. If you request a new time it must be rescheduled within a reasonable period of time. If you do not appear for your meeting the Accountability Process will continue in your absence in accordance with the Spartan Virtues Academic Integrity and Honesty Procedures.

During the meeting we will discuss the allegations, you will have the opportunity to accept or deny responsibility for the allegations, and provide information related to the allegations.

Failure to respond after two (2) business days or not appear at the meeting will result in adjudication of the matter in absentia (without your participation).

Outcome

After the meeting I will send you an Outcome Letter with my final determination, and if found responsible, any associated academic sanctions outlined in the Academic Integrity & Honesty Policy.

Questions

If you have any questions or would like more information on the Spartan Virtues (Student Handbook), visit <https://www.mobap.edu/student-life/dean-of-students-office/> to review a copy which outlines the student code of conduct rules, regulations, and procedures.

Sincerely,