



SCHOOL LEADER, GRADES K-12

EDUCATOR PREPARATION PROGRAM NAME MISSOURI BAPTIST UNIVERSITY	EDUCATOR PREPARATION PROGRAM CODE 041538
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INSTRUCTIONS

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

Certification Requirements

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to DESE.MoSPETransition@dese.mo.gov on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or DESE.MoSPETransition@dese.mo.gov

A. Professional Requirements (Minimum of 26 semester hours)

Coursework must be at the graduate level and fall within the following five (5) domains

	Course Number	Course Title	Sem est
1. Visionary School Leadership			
a. Understands the importance of a vision and can demonstrate how it relates to the context and culture of the school community	*EDAD 503	*Introduction to Educational Administration Communications	.3
	*EDAD 513 OR *EDAD 563	*Foundations of Educational Administration OR *Administration of Special Programs, Grants, and Legislative Mandates	.4
	*ETOP 583	*Perspectives on Diversity in Education	.3
	*EDAD 573 OR *ESAD 573+ *ELAD 573+	*Educational Administration Capstone OR *Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification)	.2
b. Understands and can communicate the importance of all stakeholders knowing the collective mission, vision, and core values	*EDAD 503	*Introduction to Educational Administration Communications	.2
c. Understands and can demonstrate how multiple sources of data are connected to a mission, vision, core values, and the legal and ethical handling of information	*EDAD 513 OR *EDAD 563	*Foundations of Educational Administration OR *Administration of Special Programs, Grants, and Legislative Mandates	.4
	*EDAD 523 OR *EDAD 543	*Data Analytics and Technology Foundations OR *Educational Leadership Inquiry	.3
	*ETOP 563	*Legal Issues in Regular and Special Education	.4

	*GRED 543	*Methods of Inquiry I	.5
	*EDAD 573 OR	*Educational Administrator Capstone OR	.2
	*ESAD 573+ *ELAD 573+	*Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification)	
2. Instructional School Leadership			
a. Understands standards and can demonstrate how they apply to horizontal and vertical alignment of local curricula and content areas	*SLAD 523 OR *ESAD 523 / *ELAD 523	*Curriculum Construction and Design for Educational Administration, K-12 OR *Curriculum Construction and Design for Educational Administration, Secondary / *Curriculum Construction and Design for Educational Administration, Elementary	.8
b. Understands a variety of research-based instructional practices and can demonstrate how to appropriately match learning content	*EDAD 523 OR *EDAD 543 *GRED 543 *ETOP 583 *EDAD 573 OR *ESAD 573+ *ELAD 573+	*Data Analytics and Technology Foundations OR *Educational Leadership Inquiry *Methods of Inquiry I *Perspectives on Diversity in Education *Educational Administrator Capstone OR *Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification)	.2 .5 .3 .2 .7
	*SLAD 523 OR *ESAD 523 / *ELAD 523	*Curriculum Construction and Design for Educational Administration, K-12 OR *Curriculum Construction and Design for Educational Administration, Secondary / *Curriculum Construction and Design for Educational Administration, Elementary	
c. Understands and engages in meaningful feedback related to teacher professional growth	*EDAD 523 OR *EDAD 543 *ETOP 583 *SLAD 533 OR *ELAD 533 / *ESAD 533	*Data Analytics and Technology Foundations OR *Educational Leadership Inquiry *Perspectives on Diversity in Education *The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.2 .3 .3
d. Understands and demonstrates	*EDAD 523	*Data Analytics and Technology Foundations	.3

<p>how to assess student learning using a variety of formal and informal assessments</p>	<p><i>OR</i> *EDAD 543 *ETOP 583 *EDAD 573 <i>OR</i> *ESAD 573+ *ELAD 573+ *SLAD 533 <i>OR</i> *ELAD 533 / *ESAD 533</p>	<p><i>OR</i> *Educational Leadership Inquiry *Perspectives on Diversity in Education *Educational Administrator Capstone <i>OR</i> *Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification) *The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 <i>OR</i> *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary</p>	<p>.3 .1 .3</p>
<p>e. Engages in and demonstrates meaningful observation and feedback related to effective instructional practice</p>	<p>*SLAD 533 <i>OR</i> *ELAD 533 / *ESAD 533</p>	<p>*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 <i>OR</i> *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary</p>	<p>.3</p>
<p>f. Understands and can demonstrate multiple strategies for analyzing data to inform the instructional process</p>	<p>*GRED 543 *EDAD 523 <i>OR</i> *EDAD 543</p>	<p>*Methods of Inquiry I *Data Analytics and Technology Foundations <i>OR</i> *Educational Leadership Inquiry</p>	<p>.5 .3</p>
<p>g. Understands the principles of adult learning and demonstrates how these help develop teacher capacity</p>	<p>*SLAD 533 <i>OR</i> *ELAD 533/ *ESAD 533</p>	<p>*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 <i>OR</i> *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary/ *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary</p>	<p>.3</p>

	Course Number	Course Title	Semester Hours
3. Managerial School Leadership			
a. Knows and can demonstrate how a safe and functional school facility and grounds support student learning	*EDAD 503	*Foundation of Educational Administration	.2
	*EDAD 533	*School Finance and Facilities Management	.3
b. Understands and can demonstrate how to evaluate routines, procedures, and schedules to support the school environment	*EDAD 573 OR *ESAD 573+ *ELAD 573+	*Educational Administrator Capstone OR *Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification)	.1 .2
	*EDAD 523 OR *EDAD 543	*Data Analytics and Technology Foundations OR *Educational Leadership Inquiry	.3
	*EDAD 533	*School Finance and Facilities Management	
c. Understands the tools and can demonstrate the skills required to determine key attributes of effective personnel and the legal and ethical decisions impacting evaluation	*EDAD 523 OR *EDAD 543	*Data Analytics and Technology Foundations OR *Educational Leadership Inquiry	.2
	*ETOP 563	*Legal Issues in Regular and Special Education	.3
	*SLAD 533 OR *ELAD 533/ *ESAD 533	*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.1
d. Understands and can demonstrate the necessity of establishing and communicating clear expectations, guidelines, and procedures, which respect the rights of all staff and students	*EDAD 503	*Introduction to Educational Administration Communications	.2
	*ETOP 563	*Legal Issues in Regular and Special Education	.4
	*EDAD 573 OR *ESAD 573+ *ELAD 573+	*Educational Administrator Capstone OR *Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification)	.1
e. Understands and can demonstrate the role of observation, feedback, and intervention for improving or removing personnel	*SLAD 533 OR *ELAD 533/ *ESAD 533	*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.1
	*SLAD 523 OR	*Curriculum Construction and Design for Educational Administration, K-12 OR	.7

	*ELAD 523/ *ESAD 523	*Curriculum Construction and Design for Educational Administration, Elementary *Curriculum Construction and Design for Educational Administration, Secondary	
f. Is knowledgeable of and can reflectively evaluate and communicate legal and ethical requirements regarding personnel records and reports	*ETOP 563 *SLAD 533 OR *ELAD 533/ *ESAD 533	*Legal Issues in Regular and Special Education *The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.4 .1
g. Understands and can communicate the legalities of how a school budget works and the major sources of revenue available to support school goals and priorities	*EDAD 533 *ETOP 563	*School Finance and Facilities Management *Legal Issues in Regular and Special Education	.3 .4
h. Understands and can communicate how non-fiscal resources support school goals and priorities	*EDAD 503 *EDAD 533	*Introduction to Educational Administration Communications *School Finance and Facilities Management	.2 ..4
4. Relational School Leadership			
a. Knows how and why analysis of student demographics is used to determine the overall diversity of a school and can explain its impact on the teaching and learning process	*EDAD 523 OR *EDAD 543 *ETOP 563 *ETOP 583 *GRED 543 *SLAD 533 OR *ELAD 533/ *ESAD 533	*Data Analytics and Technology Foundations OR *Educational Leadership Inquiry *Legal Issues in Regular and Special Education *Perspectives on Diversity in Education *Methods of Inquiry I *The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3 .3 .2 .5 .1
b. Understands and can communicate the in-school and out-of-school strategies and resources available to support the welfare of each student	*ETOP 583 *EDAD 503 *EDAD 533	*Perspectives on Diversity in Education *Introduction to Educational Administration Communications *School Finance and Facilities Management	.2 .2 .4
c. Understands and can demonstrate how to build positive relationships in support of student learning and well-being	*EDAD 503 *ETOP 563 *ETOP 583 *EDAD 573 OR *ESAD 573+ *ELAD 573+	*Introduction to Educational Administration Communications *Legal Issues in Regular and Special Education *Perspectives on Diversity in Education *Educational Administration Capstone OR *Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification)	.2 .4 .2 .1 .1

	<p>*SLAD 533 OR *ELAD 533/ *ESAD 533</p> <p>*SLAD 523 OR *ELAD 523/ *ESAD 523</p>	<p>*The Role of Educational Administrator as Supervisor an Instructional Leader, K-12 OR <i>*The Role of Educational Administrator as Supervisor an Instructional Leader, Elementary</i> <i>*The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary</i></p> <p>*Curriculum Construction and Design for Educational Administration, K-12 (1) OR *Curriculum Construction and Design for Educational Administration, Elementary *Curriculum Construction and Design for Educational Administration, Secondary</p>	.7
d. Understands and can demonstrate the components of building effective relationships with staff and cultivating ethical behaviors in others	*EDAD 503	*Introduction to Educational Administration Communications	.2
e. Understands and can demonstrate how to develop a culture of support and respect among staff	<p>*EDAD 513 OR *EDAD 563</p> <p>*EDAD 503 *ETOP 583</p>	<p>*Foundations of Educational Administration OR <i>*Administration of Special Programs, Grants, and Legislative Mandates</i></p> <p>*Introduction to Educational Administration Communications *Perspectives on Diversity in Education</p>	.4 .2 .2
f. Serves as a teacher leader and understands and demonstrates the importance of promoting teacher leadership	<p>*SLAD 533 OR *ELAD 533/ *ESAD 533</p>	<p>*The Role of Educational Administrator as Supervisor an Instructional Leader, K-12 OR <i>*The Role of Educational Administrator as Supervisor an Instructional Leader, Elementary</i> <i>*The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary</i></p>	.1
g. Understands and can communicate a variety of strategies and legal implications for building relationships with families	<p>*ETOP 563 *ETOP 583 *EDAD 503</p> <p>*SLAD 533 OR *ELAD 533/ *ESAD 533</p>	<p>*Legal Issues in Regular and Special Education *Perspectives on Diversity in Education *Introduction to Educational Administration Communications</p> <p>*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR <i>*The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary/</i> <i>*The Role of Educational Administrator as Supervisor an Instructional Leader, Secondary</i></p>	.4 .2 .2 .1
h. Recognizes the importance of and can demonstrate how to build positive relationships with other community stakeholders	*EDAD 503 *ETOP 583	*Introduction to Educational Administration Communications Perspectives on Diversity in Education	.2 .2

	Course Number	Course Title	Semester Hours
5. Innovative School Leadership			
a. Recognizes and can apply the knowledge, skills, and best practices that support continuous professional growth	*SLAD 533 OR *ELAD 533 / *ESAD 533	*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.1
b. Understands and has the capacity to develop professional networks as a key element of professional growth	*EDAD 503	*Introduction to Educational Administration Communications	.2
	*SLAD 533 OR *ELAD 533 / *ESAD 533	*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.1
c. Understands the importance of reflection and demonstrates a commitment to ongoing learning	*EDAD 513 OR *EDAD 563	*Foundations of Educational Administration OR *Administration of Special Programs, Grants, and Legislative Mandates	.4
	*EDAD 573 OR *ESAD 573+ *ELAD 573+	*Educational Administrator Capstone OR *Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification)	.1
	*SLAD 533 OR *ELAD 533 / *ESAD 533	*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.1
d. Understands and can demonstrate the importance of feedback for improving performance	*EDAD 523 OR *EDAD 543	*Methods of Inquiry I OR Educational Leadership Inquiry	.2
	*GRED 543	*Data Analytics and Technology Foundations	.5
	*SLAD 533 OR *ELAD 533 / *ESAD 533	*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR *The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.1

<p>e. Understands and can demonstrate how time management is a key factor for maintaining a focus on school priorities</p>	<p>*EDAD 513 OR *EDAD 563</p> <p>*EDAD 533</p> <p>*SLAD 533</p> <p>OR</p> <p>*ELAD 533 / *ESAD 533</p>	<p>*Foundations of Educational Administration OR *Administration of Special Programs, Grants, and Legislative Mandates</p> <p>*School Finance and Facilities Management</p> <p>*The Role of Educational Administrator as Supervisor and Instructional Leader, K-12</p> <p>OR</p> <p>*The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary</p> <p>*The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary</p>	<p>.4</p> <p>.3</p> <p>.1</p>
<p>f. Recognizes and can demonstrate that beliefs based on new knowledge and understandings are used as a catalyst for change</p>	<p>*EDAD 503</p> <p>*EDAD 513 OR *EDAD 563</p> <p>*EDAD 523 OR *EDAD 543</p> <p>*EDAD 533 *ETOP 583 *GRED 543</p> <p>*EDAD 573 OR *ESAD 573+ *ELAD 573+</p>	<p>*Introduction to Educational Administration Communications</p> <p>*Foundations of Educational Administration OR *Administration of Special Programs, Grants, and Legislative Mandates</p> <p>*Data Analytics and Technology Foundations OR *Educational Leadership Inquiry</p> <p>*School Finance and Facilities Management *Perspectives on Diversity in Education *Methods of Inquiry I</p> <p>*Educational Administrator Capstone OR *Capstone & Internship for Secondary Administration (for add-on certification) *Capstone & Internship for Elementary Administration (for add-on certification)</p>	<p>.2</p> <p>.4</p> <p>.3</p> <p>.4 .2 .5</p> <p>.1</p>
<p>g. Demonstrates flexibility by being willing to vary an approach when circumstances change, and models ethical personal conduct</p>	<p>*EDAD 503</p> <p>*EDAD 513 OR *EDAD563</p> <p>*EDAD 523 OR *EDA 543</p> <p>*EDAD 533 *ETOP 583</p>	<p>*Introduction to Educational Administration Communications</p> <p>*Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates</p> <p>*Data Analytics and Technology Foundations OR *Educational Leadership Inquiry</p> <p>*School Finance and Facilities Management *Perspectives on Diversity in Education</p>	<p>.2</p> <p>.4</p> <p>.3</p> <p>.4 .2</p>
Professional Requirements - Total Semester Hours			27.0
B. Field and Clinical Experiences (3 semester hours with a minimum of 300 clock hours)			
	Course Number	Course Title	Semester Hour

<p>Clinical Experiences must contain the following:</p> <ol style="list-style-type: none"> 1. Major clinical experience in either an elementary or secondary school placement for a minimum of two hundred (200) clock hours divided into the required number of hours per leadership domain; 2. Minor clinical experience in either an elementary or secondary school placement for a minimum of fifty (50) clock hours divided into the required number of hours per leadership domain; and 3. Fifty (50) clock hours completed at the discretion of the program and candidate divided among the leadership domains 	*ETOP 563	*Legal Issues in Regular and Special Education	
	*ETOP 583	*Perspectives on Diversity in Education	
	*EDAD 503	*Introduction to Educational Administration Communications	0.15
	*EDAD 533	*Basic Finance and Facilities Management	0.15
	*EDAD 523	*Data Analytics and Technology for Administrators	0.15
	*EDAD 513 OR	*Foundations of Educational Administration OR	0.15
	*EDAD 563	*Administration of Special Programs, Grants, and Legislative Mandates	0.15
	*SLAD 523 OR	*Curriculum Construction and Design for Educational Administration, K-12 OR	0.15
	*ESAD 523/ *ELAD 523	*Curriculum Construction and Design for Educational Administration - Secondary *Curriculum Construction and Design for Educational Administration - Elementary	0.15
	*SLAD 533 OR	*The Role of Educational Administrator as Supervisor K-12 OR	0.15
	*ELAD 533 / *ESAD 533	*The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	0.15
	*EDAD 573 OR	*Education Administration Capstone OR	
*EDAD 573+ OR	*Capstone for Elementary administration (for add-on certification up to SU20) OR		
*ELAD 571	*Master of Education Administration-Elementary Internship (for add-on certification FA20 forward)	1.8	
*ESAD 571	*Master of Education Administration-Secondary Internship (for add-on certification FA20 forward)		
*EDUC 530	Master in Educational Administration Internship		
Field and Clinical Experiences - Total Semester Hours			3.0

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