

Grade Policy for Graduate Students

Policy Implemented in Fall 2021

Students pursuing a master's degree or graduate courses leading to certification (PBC, PSC or PMC) at Missouri Baptist University must maintain a 3.0 grade point average (GPA) throughout the duration of their program. If a student falls below the required GPA, he/she has one semester in which to bring it up to the required level. A cumulative GPA of 3.0 is required for a master's degree to be conferred.

Students pursuing the CACREP-aligned Master of Arts for School Counseling – Traditional Track, School Counseling – Licensure Track, or for Clinical Mental Health Counseling may only earn two C grades in non-core and benchmark courses in the Master of Arts degree program and must maintain a 3.0 GPA.

Students pursuing the Master of Social Work Program are responsible for maintaining a minimum cumulative GPA of 3.0 throughout the duration of the program and must receive at least a grade of "B" in the following courses: SOCW 5103, 5113, 5123, and 5133.

Students pursuing an Educational Specialist degree at Missouri Baptist University must maintain a 3.0 GPA throughout the duration of their program. If a student falls below the required GPA, he/she has one semester in which to bring it up to the required level. A cumulative GPA of 3.0 in specialist coursework is required in order for an Educational Specialist degree to be conferred.

Students pursuing a Doctor of Education degree at Missouri Baptist University must earn a grade of B or better in doctoral level courses in order to continue in the Doctor of Education program. Students who receive a grade lower than B will be withdrawn from the doctoral program. A cumulative GPA of 3.0 GPA in doctoral coursework is required in order for a Doctor of Education degree to be conferred.

If classes are retaken due to a low grade, both grades will be reflected on the student's transcript, but the higher grade will be the one calculated in the student's cumulative GPA. Students who receive a grade of WF, XF or F in any class will be withdrawn from their graduate program.

The University has an appeals process for readmission to the graduate program that may be discussed with a graduate advisor if desired.

Financial aid recipients must demonstrate through their scholastic records that they are making satisfactory academic progress (SAP) toward completion of their program(s) of study in order to maintain eligibility for enrolling in class and receiving any form of federal financial assistance. Please note that students who withdraw frequently, repeat several classes, or do not successfully complete their program are at risk for financial aid suspension.

Grading Scale:

93-100	A
85-92	B
75-84	C
74 and below	F

I understand that when my grades are reported, if they do not meet University standards, I will be dropped from any additional classes for which I am registered. If I decide not to attend a class for which I am registered, it is my responsibility to submit a completed and signed schedule adjustment form to drop the class. If I do not submit it, I will receive an XF, therefore, jeopardizing my standing in the graduate program.

Student Name (Please Print)

Student Number

Student Signature

Date

Advisor Signature

Date