

SCHOOL DISTRICTS THAT REQUIRE ADDITIONAL INFORMATION FOR STUDENT TEACHING PLACEMENT:

- A CURRENT **FBI FINGERPRINT BACKGROUND CHECK** IS A CO-REQUISITE FOR STUDENT TEACHING AND IS REQUIRED FOR ***ALL STUDENTS***. CLEARANCE DATE MUST BE WITHIN ONE CALENDAR YEAR TO BE CURRENT. *SOME DISTRICTS MAY REQUIRE THAT THE FBI BACKGROUND CHECK BE COMPLETED WITH THEIR CODE FOR SUBSTITUTE TEACHERS.*
- THE FOLLOWING DISTRICTS REQUIRE ADDITIONAL INFORMATION BEFORE WE CAN REQUEST STUDENT TEACHING PLACEMENT:

School District	TB Test	Other Requirements for Placement
Arcadia Valley R-II	X	
Bayless	X	
Bismarck R-V	X	
Central R-III	X	
Clayton	X	
Crystal City 47		<i>Student teaching placements not allowed beginning 2020-2021 due to 4-day week schedule.</i>
Dunklin R-V	X	Valid Missouri substitute certificate
Ferguson-Florissant	X	Valid Missouri substitute certificate & current (updated) resume
Festus R-VI	X	<ul style="list-style-type: none"> Current resume Two letters of recommendation Application deadline for Spring student teachers is October 15 th and for Fall student teachers is April 15 th ; decisions on placement will not be made by the district until after all applications received have been reviewed.
Fox C-6	NA	<i>Once placement is confirmed must apply for FBI check with district's code for substitute teachers</i>
Francis Howell R-III	NA	<ul style="list-style-type: none"> Valid Missouri substitute certificate <i>Once placement is confirmed must apply for FBI check with district's code for substitute teachers</i>
Fredericktown R-I	X	
Ft. Zumwalt	X	<ul style="list-style-type: none"> Valid Missouri substitute certificate <i>Once placement is confirmed must apply for FBI check with district's code for substitute teachers</i>
Grandview	X	
Hancock Place	X	
Hazelwood	X	All background checks and TB test results must be complete before student teaching applications will be processed
Jefferson R-VII	X	
Kirkwood	NA*	<i>*TB test required for placement at Early Childhood Center</i>
Ladue	X	
Lindbergh	X*	<ul style="list-style-type: none"> Current resume Updated philosophy of education (not longer than 1-2 pages) Two to three letters of recommendation Valid Missouri substitute certificate; <i>must be on Lindbergh's approved substitute list</i> <i>Once placement is confirmed must apply for FBI check with district's code for substitute teachers</i> <i>*proof of negative TB test must be dated within one year of placement</i>
Meramec Valley	NA	Valid Missouri substitute certificate; cum GPA 3.0 or higher
New Haven	X	
North St. Francois Co. R-I	X	
Northwest R-I	NA	<i>Once placement is confirmed must apply for FBI check with district's code for substitute teachers</i>
Parkway	X	<ul style="list-style-type: none"> Current resume Updated philosophy of education (not longer than 1 page) Three letters of recommendation Initial screening with Parkway Student Teacher Placement Coordinator All background checks and TB test results must be complete before student teaching applications will be processed; <i>must apply for FBI check with district's code for substitute teachers</i> Candidates wanting to student teach in Physical Education must also be eligible for Health Education Application Deadline: <ul style="list-style-type: none"> Fall Placement: April 15th (students to begin in August) Spring Placement: November 15th (students to begin in January)
Pattonville	X	
Potosi R-III	X	
Ritenour	X	<ul style="list-style-type: none"> Current resume Application deadlines: November 15th for Spring and June 10th for Fall. Placement requests received after these dates will not be honored. INCOMPLETE PACKETS WILL NOT BE ACCEPTED.
Rockwood	NA	<ul style="list-style-type: none"> Current resume Updated philosophy of education (not longer than 1-2 pages) Three letters of recommendation All documents including background check must be complete before placement can be requested

School District	TB Test	Other Requirements for Placement
Special School District	X	Valid Missouri substitute certificate
St. Charles	NA	<i>FBI background check must be complete before we can request student teaching placement.</i>
St. Louis City	X	
Sullivan	NA	GPA of at least 3.000 in the academic major and in education courses.
Sunrise R-IX		<i>Student teaching placements not allowed beginning 2022-2023 due to 4-day week schedule.</i>
Troy R-III	NA	<ul style="list-style-type: none"> ▪ Apply using on-line application system through district website at www.troy.k12.mo.us, including completion of Polaris Teaching Assessment. ▪ Both Family Care Safety Registry (FCSR) and DESE FBI fingerprint background check (<i>with district's code for substitute teachers</i>) must be complete before we can request placement ▪ Minimum content area GPA for elementary is 3.500 and for secondary is 3.000.
University City	X	<ul style="list-style-type: none"> ▪ Current resume ▪ All documents including background check must be complete before placement can be requested
Valley Park	X	<ul style="list-style-type: none"> ▪ Current resume ▪ FBI background check, Family Care Safety Registry check, and TB test results completed within the last six months
Valley R-VI	X	
Warren Co. R-III		<i>Student teaching placements not allowed beginning 2020-2021 due to 4-day week schedule.</i>
Webster Groves	X	
Wentzville	X	Valid Missouri substitute certificate
West St. Francois Co. R-IV	X	

This list is subject to change without notice as the individual school districts determine which documents they will require for student teaching placement.

Candidates required to complete the Family Care Safety Registry (name search) background check (FSCR) will need to follow the procedures outlined on the **Background Checks** handout.

Candidates required to complete the **FBI (fingerprint) background check** will need to follow the procedures outlined on the **Help Guide for DESE's Online Certification System** handout. ***However, if the district requires the prospective student teacher to use the district's code, please contact angela.mcgowan@mobap.edu before proceeding with the background check.***

Candidates required to hold a **valid Missouri substitute certificate** will need to follow the procedures outlined on the **Help Guide for DESE's Online Certification System** handout. *Some districts may also require that you apply to be included on their list of approved substitute teachers.*

It is important to note that the Family Care Safety Registry background check and the TB test results must be current (completed within the past six (6) months) unless otherwise noted.

The FBI background check (fingerprints through MACHS and 3M/Cogent) are valid for a full calendar year from the date cleared. DESE no longer mails out clearance letters, but fingerprint information, including fingerprint status and date cleared, may be viewed online through the DESE web application system.